

**SIERRA NEVADA**



**ACADEMY  
CHARTER SCHOOL**

Progressive Discipline  
Policy  
2024-2025

Progressive Discipline Policy 2024-2025 Sierra Nevada Academy Charter School (SNACS) follows the Crisis Response and Emergency Operations Policies developed by WCSD and tailored to our specific facility needs. The SNACS administration team will incorporate new techniques to ensure a safe campus. This document outlines these practices. A thorough Crisis Prevention Program also includes a proactive approach to discipline, given safety protocols regarding visitors, volunteers, and any persons entering the school campus. Such policies are also found in the Parent & Student Handbook. Our policies are reviewed and revised each school year as warranted.

### **Discipline Policy**

Parents, teachers, and students actively participate in the school's development of the discipline policy and procedures, which have been reported by the Washoe County School District as “progressive.” One of the most important lessons for any student is to respect authority, respect the rights of others, and take care of his/her own and other’s property. Students may not disrupt the education and learning of other students. Although it is necessary to have school and classroom rules, our emphasis will not be on the do’s and don’ts but on guiding the student to a problem-solving approach to apply in any situation. To accomplish this, we must set discipline standards enforced fairly and consistently. The classroom teacher consults with the Chief Executive Director and other administrators and/or student support personnel for intervention strategies to implement individually. SNACS intends to utilize positive reinforcement and other behavioral interventions to teach students appropriate social skills and academic behaviors. It is of the utmost importance that the teachers, administrators, and parents work together as a team in discipline matters. Without order, safety, and a sense of security and civility, schools cannot work, and learning will not occur. However, school discipline is not about rules, regulations, regimentation, policies or punishment. Healthy and productive student behavior is a by-product of the beliefs and values of the organization. The roots of positive discipline lie in how adults and students think about themselves and others and how they treat each other daily. It is the culture that drives the discipline. SNACS is fully committed to implementing the positive discipline policy incorporating Restorative Practices.

### **Restorative Practices**

At SNACS, we prioritize the cultivation of a positive and inclusive school environment through the use of Restorative Practices. A key element of this approach is the daily implementation of restorative circles, where students and staff gather to share thoughts, reflect on experiences, and build a sense of community. These circles create a space for open dialogue, empathy, and mutual respect, fostering stronger relationships and a supportive atmosphere. By participating in restorative circles, students develop important social-emotional skills, such as active listening, conflict resolution, and cooperation, contributing to their overall well-being and academic success.

Besides daily restorative circles, SNACS employs formal Restorative Conferencing for more serious incidents or conflicts that require a structured resolution process. Restorative Conferencing brings together those affected by an incident—both the individuals who have caused harm and those who have been harmed—to discuss the impact of their actions and collaboratively determine a way forward. This process emphasizes accountability, healing, and restoring trust within the school community. By addressing issues this way, the SNACS administration team ensures conflicts are resolved constructively, promoting a culture of responsibility, reconciliation, and ongoing personal growth for all students involved.

### **Positive Behavioral Intervention Support (PBIS)**

SNACS implements a PBIS (Positive Behavioral Intervention Support). This program motivates students to succeed using positive strategies that promote making good choices. SNACS has used a PBIS system since it originated in 1999. Selected SNACS staff members attend and commit to various professional development opportunities in WCSD, NDE, and with other agencies as needed. PBIS is directed for school-wide, class, small groups, and individual students. PBIS also aims to build effective environments where positive behavior is more effective than problem behavior. It is a collaborative, assessment-based approach to developing effective interventions for problem behavior. PBIS systems emphasize using preventative, teaching, and reinforcement-based strategies to achieve meaningful and durable behavior and lifestyle outcomes.

### **Multi-Tiered System of Supports (MTSS)**

At SNACS, we implement the Multi-Tiered System of Supports (MTSS) to provide a comprehensive framework for academic and behavioral interventions tailored to the needs of all students. This framework operates through three tiers of support. Tier 1 encompasses universal interventions and support provided to all students within the general education setting. These strategies include high-quality, differentiated instruction and positive behavioral support designed to meet the needs of students. Progress is regularly monitored to ensure all students benefit from these foundational supports.

For students who require additional assistance beyond Tier 1, we offer Tier 2 interventions. These are targeted supports provided in small group settings to address specific academic or behavioral challenges. Interventions at this level are more focused and intensive, aiming to close gaps and prevent further escalation of issues. When students do not adequately respond to Tier 2 interventions, they may be moved to Tier 3, which involves individualized and intensive support. This highest level of intervention often includes personalized plans and frequent monitoring to track progress. For students who continue to struggle despite Tier 3 interventions, it may lead to an evaluation for special education services to ensure that all necessary supports are in place for their success. This structured approach allows SNACS to provide effective, data-driven support at every level, ensuring each student can thrive.

### **Surveillance Cameras**

SNACS has an existing audio and video surveillance camera system throughout the school. This data-based system is used by the administration to ensure the safety of students, families, staff, and the community. Images and recordings are maintained for up to 30 days unless specifically

archived by administration personnel to document a specific safety or security issue. SNACS administration uses this system to improve school safety, security, and behavior. Only designated personnel can view the recordings, and their contents are only broadcast outside the school premises if required by the court system. Parents are not permitted access to view the recordings unless subpoenaed by the court system, as this is a FERPA regulation. Unauthorized staff may not view surveillance cameras. Administrators directly supervise any staff member who views surveillance footage as it relates to a specific incident investigation.

### **School Rules**

1. Keep self to self.
2. Follow instructions.
3. Show respect for others and property.
4. Be safe

### **School Guidelines**

#### **Hallway Guidelines:**

- Walk at all times.
- Always speak in an inside voice so other students will not be disturbed.
- Stay on the right side.
- Stay in line when you are with your class.
- Always have permission to go to the bathroom or water fountain.

#### **Lunch Guidelines:**

- Be kind.
- Talk with an inside voice.
- Stay in your seat.
- Teacher attention for any assistance.
- Clean up as a community.

#### **Playground Guidelines:**

- Be kind.
- Play only in designated areas.
- Share and return equipment.
- Follow instructions.
- Only enter the building with adult permission.
- Shoes must be worn.
- Rocks, snow and sand remain on the ground.
- Play fighting is not permitted.

#### **General Guidelines:**

- Courtesy and Respect: Children and adults are expected to behave respectfully toward others in their words and actions.

- Noise: Generally the noise level in the classrooms and halls should be maintained at a level of respect for others in the building. Planned activities, which require lively student interaction should be conducted with the same respect.
- Teacher Attention: In most classroom situations, students are expected to raise their hands for teacher attention of any kind. Students will be recognized by the teacher in order to speak or leave their seats unless other classroom procedures or methods have been established for a given activity.
- Calm Person: In the classroom situation, students will utilize the calm person technique to encourage timely and orderly transitions from subject to subject and activity to activity. This will maximize instructional time.
- Procedures: Individual teachers must establish procedures in the classroom regarding the use of the bathroom, turning in papers, lining up to leave the classroom, etc.

### **Dress Code**

The following is the dress code for normal school days. Special dress days may allow certain clothing pertaining to such a designated day. However, any such days require that student attired does not interfere with the daily operation of the school or the classroom. Any disruptions therein are at the mutual discretion between the teacher and administrator and will not be tolerated.

### **Condition and Wear of Clothing**

- Nothing that distracts from the learning environment or poses a safety hazard
- No holes, rips, or tears that reveal the body
- No tight-fitting or revealing clothing

### **Safety**

- No clothing that can pose a potential health or safety problem
- No gloves inside the building; no single glove at any time
- No jewelry or chains that can cause injury
- No hanging chains
- No spiked or studded accessories

### **Tops/Skirts/Dresses**

- Tops must cover the upper and middle torso at all times
- Skirts must cover the lower torso with no skin showing between top and skirt
- Skirts and dresses must be at least mid-thigh in length; no mini-skirts
- No exposed undergarments
- No halter, tank or tube tops, no transparent, half, or muscle shirts
- No exposed shoulders
- No low cut necklines, exposed cleavage, or spaghetti straps
- No pajamas, lounge wear, or bathrobes

### **Pants/Shorts**

- Must cover lower torso with no skin showing between top and pants/shorts
- No exposed undergarments
- No sagging pants or shorts
- No single rolled up pant leg
- No exposed buttocks

- Belt buckle monograms must be appropriate
- No hanging or extended belt lengths
- No unfastened overalls
- No cut-offs
- Shorts must be hemmed and at least mid-thigh in length
- No mini-shorts; no spandex shorts

### **Head Coverings**

- No head coverings or sunglasses worn in the building during school hours (exceptions are made for religious or medical reasons)
- No bandanas, do-rags, hairnets, surgical/shower caps, or hair picks at any time on campus or at any school-sponsored event
- No hats or hoodies on in the buildings at all times.

### **Footwear**

- Proper footwear at all times
- No house slippers
- No flip flops

### **Language/Illustrations on Clothing**

- No obscene, vulgar, profane, or derogatory language or illustrations on clothing
- No sexual overtones, or anything that promotes alcohol, drugs, tobacco, gang membership, or violence.
- Nothing that may be deemed a safety issue.

### **Gang Attire**

All items that have been identified as gang-related by local law enforcement agencies are prohibited. These may include but are not limited to:

- No dangling belts
- No chains
- No unfastened overalls
- No sagging pants/shorts
- No single rolled up pant leg
- No hairnets, bandanas, or do-rags
- No blue and/or red shoelaces on footwear at any time; other colors may be deemed inappropriate as necessary to protect student safety on campus
- No altered insignias or graffiti
- No jewelry or belt buckles symbolizing any gangs
- No graffiti in or on personal belongings symbolizing any identified gang.

### **Consequences for Violation of Dress Code**

1 st Violation: Students may call home to have appropriate clothing brought to change into. If no one is available to bring appropriate clothing, students will be provided with appropriate clothing to wear for the remainder of the day.

2<sup>nd</sup> Offense: Students will be provided with appropriate clothing to wear for the day. The parent/guardian will be called to inform them of the second offense.

3<sup>rd</sup> Offense: The parent/guardian will be required to bring appropriate clothing to school. The student will go to Temporary Alternative Placement (TAP) until appropriate clothing is brought. Detention may be assigned.

4<sup>th</sup> Offense: Student will be suspended out of school and a conference must be held with the parent/guardian before the student may return.

### **Home to School Items**

Students are not permitted to bring toys, electronic devices or pets without the permission of their classroom/homeroom teacher. SNACS is not responsible for any lost or stolen items. Teachers will confiscate such items if seen in the classroom and the item will be returned to the parent. Should a student repeat this offense, the teacher may keep an item to the end of a given quarter or to the end of the school year.

### **Technology Usage**

At SNACS, we are committed to creating an optimal learning environment that minimizes distractions and maximizes student engagement. To support this goal, the use of cell phones on campus during school hours is strictly prohibited. Students are expected to keep their cell phones turned off and stored out of sight throughout the school day. Any use of cell phones during school hours will result in confiscation and disciplinary action. This policy is designed to ensure that students remain focused on their educational activities and interactions within the classroom.

In addition to the cell phone ban, the use of school or personal computers to access social media platforms of any kind is also prohibited during school hours. This includes, but is not limited to, platforms such as Facebook, Instagram, Snapchat, TikTok, and Twitter. Furthermore, students are not permitted to use personal earbuds during school hours unless explicitly allowed by a teacher for educational purposes. These measures are in place to prevent distractions and to foster a more productive and interactive learning environment. By limiting access to social media and personal devices, students will be better able to concentrate on their studies and engage more fully in the educational opportunities provided at SNACS.

### **Technology and Internet Policy**

SNACS follows all applicable NRS and state/federal laws related to electronic communications, internet access, and social media usage at school. Students are not permitted to take photos or videos of other students or staff on campus, post to social media, or send these files to other students/staff unless requested to for a school function. Student accounts and passwords should remain private to the individual student and not be shared with others; this prevents any misuse of a student account by another individual that may result in consequences for the student. SNACS uses a firewall to limit student access to inappropriate content on the internet. Students accessing content, media, or websites inappropriate for school on **any** device will be given an appropriate consequence depending on the severity of that action. Attacking, disabling, or

circumventing SNACS server or network security measures, or accessing another student or staff's accounts/files in any way could result in serious disciplinary action.

### **Law Enforcement Agency Compliance**

SNACS is obliged to work closely with law enforcement agencies in the control of certain student behavior. These agencies will be called upon to assist in handling situations including but not limited to theft, physical danger or dangerous search and seizure. State law charges every teacher and Administrator with maintaining order and discipline among students. Therefore, rules, regulations and procedures are developed to establish and to maintain an orderly learning environment in the school. These rules, regulations, sanctions and due process procedures are designed to protect all members of the educational community in the exercise of their rights and duties in all aspects of their experience, including participation in extracurricular activities, interschool athletic competition and school transportation services. The Executive Director has the overall responsibility for the discipline and welfare of all students. Imposition of serious disciplinary action on any student, including but not limited to suspension from school, suspension from interscholastic activities, transfer and expulsion are governed by the provisions of WCD 5144.15: DISCIPLINARY REPORTING PROCEDURES and WCD 5144.16:

DISCIPLINARY HEARING PROCEDURES. These regulations are available in the office and will be made available upon request.

### **Definitions of Acts Specifically Prohibited**

The commission of, or participation in, or unlawful attempt of any of the following activities or acts on the SNACS campus are prohibited and will constitute cause for disciplinary action. In addition, students at school-sponsored, off campus events and those using district-sponsored transportation shall be governed by school district rules and regulations and are subject to the authority of school district officials. An incident, which constitutes the commission of a criminal act, shall be reported at once to the proper law enforcement agency. The student's parent(s) or guardian(s) shall also be notified, if possible. SNACS will take disciplinary action, whether or not criminal charges result. The following acts are specifically prohibited:

1. ALCOHOL: The possession, sales or furnishing of alcoholic beverages.
2. ARSON: The intentional setting of a fire.
3. ASSAULT: Physical or verbal threats with the intent to carry through with the same.
4. BATTERY: Any not-consented-to touch or application of force to another person.
5. BOMB THREAT/FALSE: Willfully conveying by mail, written notes, telephone, telegraph, radio, or any other means of communication, any threat, knowing it to be false.
6. BURGLARY: Illegal entry with the intent or with the act of stealing property.
7. DESTRUCTION OF PROPERTY: Willfully and maliciously destroying or injuring real or personal property of another.
8. DISTURBING THE PEACE: Maliciously and willfully disturbing the peace of any person in the school, i.e., harassment.
9. EXPLOSIVE DEVICES: The possession of explosive or incendiary devices.
10. FALSE FIRE ALARMS: False reporting of or transmission of fire alarm signal, knowing same to be false.



11. FIREWORKS: The possession, sales, distribution, use or discharge of fireworks.
12. INDECENT EXPOSURE: Exposure of body parts that should be covered pursuant to the dress code.
13. LARCENY: Taking of another's property without permission.
14. LIBEL: A written defamation of another person's character.
15. MARIJUANA: The possession, sales or distribution of marijuana.
16. NARCOTICS: The possession, sales or distribution of a controlled substance.
17. DRUG PARAPHERNALIA: The possession, sales or distribution of materials whose purpose it is to ingest or make narcotics.
18. PROFANITY: Use of indecent language.
19. RESISTING/INTERFERING WITH THE DUTIES OF A POLICE OFFICER: Willfully resisting, delaying or obstructing a police officer in the performance of official duties.
20. ROBBERY: The unlawful taking of another's property with the use of force, violence or fear of injury to the owner of the property or another person present during the commission of the act.
21. RIOT: A noisy, violent public disorder caused by a group or crowd of people.
22. SLANDER: A spoken defamation of another person's character.
23. STOLEN PROPERTY: Receiving or possessing property of another knowing, or under such circumstances as would cause a reasonable person to know, that the property is stolen.
24. TAMPERING WITH MOTOR VEHICLES: Willfully breaking, injuring, tampering, removing parts, defacing, or climbing into or upon a vehicle with the intent to cause damage, manipulating any levers while vehicle is at rest or unattended or setting resting vehicle in motion without the consent of the owner.
25. THROWING SUBSTANCE AT VEHICLE: Throwing any object or substance at any motor vehicle.
26. TRESPASS: To be on the property of another without permission of the owner and to stay on the same after warning. To be on school property or at school function while under suspension from school.
27. WEAPONS: It is unlawful for any student, staff member, parent volunteer or any other person to come on school property with any weapon. Weapons include, but are not limited to: knives, pocket knives, utility knives, blackjack, slingshot, billy club, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm.
28. OTHER PROHIBITED ACTS: violation of other federal or state laws or local ordinances at school, at school-sponsored activities or on district-sponsored transportation is prohibited.

### **Antiviolence and Zero Tolerance**

At SNACS, we believe all children, staff and volunteers have the right to learn and work in a safe environment. Under no circumstances may a child be permitted to harm another child, staff member or volunteer.

It is the responsibility of the student to utilize conflict resolution and problem-solving skills. The student must seek help from an adult in any situation where violence may occur.

It is the responsibility of all adults to respond accordingly and to take action immediately. Staff members will follow anti violence protocol. ALL volunteers are to seek the assistance of a SNACS staff member. We abide by self to self in all situations and adopt a zero-tolerance policy. There are no exceptions.

### **Drugs/Substance**

SNACS supports a no tolerance policy for drug use or distribution. Any student participating in such activity on school grounds or during school activities will receive consequences under NRS 392.466. Substances include cigarettes, alcohol, glue (if sniffed), spray paint (if sniffed), illegal drugs, over-the-counter drugs and prescription medication. Substances will also include anything that a student portrays to his/her peers as being a substance.

### **Gangs**

SNACS supports a no gang policy by using several approaches that address the root of gang related behavior, such as teaching positive identity, social competencies, positive values and boundaries and expectations for others. The presence of gangs and gang activities can cause a substantial disruption of or material interferences with school and school activities. A “gang,” as identified in this policy, is any group of two or more persons whose purpose includes the commission of illegal acts. SNACS further recognizes that any gang-related clothing, apparel, attire, jewelry, insignias, colors, paraphernalia and materials may vary from school to school and from year to year. SNACS shall consult with local law enforcement agencies and other agencies to ascertain the changes in gang appearances and activities and shall apprise the Executive Director or designee as needed, but not less than two times per year.

### **Sexual Harassment**

SNACS is committed to providing a place of learning free from sexual harassment. Sexual harassment is a form of sex discrimination, consisting of unwanted sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when such conduct has the purpose or effect of unreasonably interfering with an individual’s school performance or creating an intimidating, hostile, or offensive learning environment at school or school sponsored events.

Prohibited activities include:

- A. Verbal or written sexually suggestive or obscene comments, jokes, or propositions.
- B. Unwanted physical contact, such as grabbing, touching, or pinching.
- C. Displaying sexually suggestive objects, pictures, or magazines.
- D. Continual expression of sexual or social interest after an indication that such interest is not desired.
- E. Conduct with sexual implications when such conduct interferes with a student’s performance or creates an intimidating school environment.

Any person found to have harassed another individual will be subject to appropriate disciplinary action, including out of school suspension and expulsion. Any person committing sexual harassment may also be held legally liable for his/her actions under applicable law.

### **Safe Voice**

In order to promote school-wide safety, SNACS pledges to abide by a secret witness program. Students who know another student is doing something illegal or harmful to others could result in the being “guilty by association.” All students are encouraged and requested to get help from an SNACS staff member. The identity of the reporting student will remain confidential. Parents may also participate in this program. If a student has told a parent information that could result in injury or legal action, we encourage parents to let the school know. Participation in this program will help keep SNACS safe learning environment.

### **Bullying**

SNACS has a zero-tolerance policy for bullying. Bullying is defined as “a willful act or course of conduct on the part of one or more pupils which is not authorized by law and which exposes a pupil repeatedly and over time to one or more negative actions which is highly offensive to a reasonable person and is intended to cause and actually causes the pupil to suffer harm or serious emotional distress.” There are varieties of bullying that are not tolerated at SNACS. This includes, and not limited to; harassment, cyber-bullying, electronic communication, verbal statements, physical contact, and intimidation. Students and parents are encouraged to further study NRS 388.122 through 388.129.

### **Consequences**

SNACS promotes a proactive approach to discipline which includes Restorative Practices. Our goal is to teach corrective practices rather than punish for mistakes. All SNACS staff are trained on the policies of PBIS (Positive Behavioral Intervention Support) and Restorative Practices. This program has many benefits to motivate students appropriately. However, there are consequences for inappropriate academic or social behavior. Such consequences may include TAP, detention, Saturday school, in-school suspension, out-of-school suspension and expulsion. Parents will be informed of all behavior problems that result in a consequence. Parents are required to sign the form notifying them of an occurrence and return it to school with the student on the next school day. Students who do not return the signed document will incur further consequences. Consequences are not optional and are mandated. Continued missing consequences will lead to additional consequences which can eventually lead to expulsion. Such consequences include:

1. Temporary Alternative Placement (TAP): TAP is an immediate consequence for disruptive behavior in the classroom. This placement allows removal of the student to another supervised room, where s/he is required to work on classroom assignments, and it allows the classroom to remain a place of learning. Three TAPs within a given five-day period will result in detention.
2. Detention: Detention is held at lunch. Detention is not an option for the student or parent of the student to whom a detention has been assigned. It is the student’s responsibility to

show up for detention or additional consequences will be issued. Missing a detention will result in a second detention. Missing the second detention will result in suspension.

3. In school suspension (ISS): ISS is utilized as needed. ISS is not an option for the student or parent of a student to whom OSS has been assigned.
4. Out of school suspension (OSS): Suspension is utilized as needed. Suspension is not an option for the student or for the parent of a student to whom in-school suspension (ISS) has been assigned. SNACS follows all laws pertaining to suspension and expulsion. Students suspended from school may not participate in any school events during their suspension time. If a student was suspended through the last day of the week, they may not attend any event over the weekend. They must be back in school attendance before attending an event.

### **Suspensions/Expulsions**

#### **NRS 392.466 Suspension or Expulsion of Pupil for Battery, etc.**

1. Any pupil must be suspended for at least one semester who:
  - a. Commits battery resulting in bodily injury of a school employee, or
  - b. Sells or distributes a controlled substance, or
  - c. Is found to be in possession of a dangerous weapon.
2. Any pupil must be suspended for at least one year who:
  - a. Is found to be in possession of a firearm.
3. These occurrences can take place at any of the following locations:
  - a. On school grounds;
  - b. At a school sponsored activity; or
  - c. On a school bus.
4. For a second occurrence, a pupil must:
  - a. Be permanently expelled; and
  - b. Receive equivalent instruction per NRS 392.070.
5. The SNACS Board of Governance may allow an exception to the expulsion requirement.
6. A pupil deemed a habitual disciplinary problem (NRS 392.4655) must be:
  - a. Suspended or expelled for at least one semester, and
  - b. Receive equivalent instruction per NRS 392.070.

If a student is deemed a habitual disciplinary problem by the SNACS Board of Governance, they will be referred to WCSD for appropriate placement.

7. A pupil in grades 1-8, except one who possesses a dangerous weapon, may be suspended, as set forth in this section, or permanently expelled only upon SNACS board accord.
  - ❖ No pupil may be suspended or expelled until he/she has been:
    - Notified of the charges against him/her both verbally and in writing;
    - Provided with an explanation of the evidence; and
    - Given an opportunity for a hearing in front of the Board of Governance (for expulsions only).
  - ❖ A pupil may be removed from school immediately, upon explanation of reasons and pending procedures to both pupil and parent, if he meets the following criteria:

- Poses a continuing danger to persons or property;
- Is an ongoing disruption to the academic climate.
- Is selling or distributing any controlled substance or any substance that he/she is passing off as a controlled substance
- Is in possession of a weapon.

## **Search and Seizure**

To provide an orderly and safe school environment where students are learning, the SNACS staff must control the behavior of students and prevent the introduction by students of harmful, damaging, unlawful or harmful items onto the school campus. The law, therefore, permits school authorities to search students, their personal possessions and their desks and lockers under appropriate circumstances. A decision to search a student, his/her possessions, or any school property or area assigned to him/her for his/her individual use shall be made in accordance with the following guidelines:

1. Student's Rights and Responsibilities – Each student has a right of privacy of his/her person, his/her personal belongings and effects, but that right is limited by the needs of all students for a safe, calm and orderly school environment. Students shall not carry or conceal or bring onto school premises any material that is prohibited by law or published school rules, regulations or policies or any material that will detract from the maintenance of a calm, orderly and safe school environment.
2. An administrator, teacher, or other school employee designated by an administrator may search the person of any student, the personal effects in the student's possession, under any of the following circumstances:
  - i. The search is made in connection with a lawful arrest.
  - ii. The search is made with the voluntary consent of the student.
  - iii. The search is conducted on the reasonable suspicion that the student is engaged in an activity which violates a law or published school district rule, regulation or policy or that the student is carrying, concealing or sequestering material, the possession of which is prohibited by law or published school rule, regulation or policy. If the search is made with the consent of the student, a staff member will witness the consent and the search. The administrator, teacher, or other designated school employee making the search shall be of the same sex as the student searched, unless the need for an immediate search requires a search by an administrator, teacher, or other employee of the opposite sex. In either case, another school employee should always witness the search. The search of a desk or locker assigned to a student may be done at any time pursuant to either of the following rules:
    - iv. The search is made to maintain discipline and to protect students from the introduction into the school of offensive or undesirable materials, or,
    - v. The search is made on the reasonable suspicion that the student is engaged in an activity which violates a law or a published school rule, regulation or policy or that the student is using the school property for an illegal or prohibited purpose.

3. Reasonable Suspicion: In those cases requiring a reasonable suspicion as the basis for the search, the school official or employee authorizing the search shall have a reasonable suspicion that prohibited or illegal items will be found. A reasonable suspicion is a subjective, good faith belief supported by objective facts which may include, but are not limited to, the student's age, history and record in the school, the reliability of the information giving rise to the suspicion and the seriousness and prevalence of the problem in the school.
4. Limitations on Right of Privacy – Lockers and Desks: Students do not have the exclusive right to possession of the locker or desk to which s/he is assigned. The school reserves the right to conduct searches of lockers and desks as outlined in Section 2 above. Each student shall accept and use the assigned locker or desk on such a basis.
5. Canine Searches: The school may conduct canine searches of school hallways, lockers, classrooms, buildings, parking lots and other school property through the use of a canine unit. A canine unit consists of a qualified handler and a dog(s) specially trained to detect illegal or prohibited substances, weapons or bombs. If an administrator, teacher, or other school employee, official, police or security personnel, have a reasonable suspicion to believe that a student(s) have in his/her/their possession an illegal item or an item that is prohibited by school policy or rules, the canine unit may search the student(s). Such a search may only be conducted on reasonable suspicion, described above in paragraph 3.

### **Discipline and Conflict Resolution-Related Curriculum**

SNACS will continue to research and implement curricula related to discipline and conflict resolution. Such topics may include anger management, peer cooperation, values and virtues programs, feelings journals, social skills training, etc. Structured conflict resolution activities will allow students to work cooperatively, make fair decisions, solve problems, and manage anger or fear without threatening or injuring others. The implementation of Restorative Practices promotes positive discipline and conflict resolution.

### **Success Plans/Contracts**

Administration and teachers work with parents to develop personalized contracts for students with behavioral difficulties in the classroom. All parties participate in the contract's development, which specifies behaviors, consequences, and duration of the intervention. Feedback is usually provided within a set time frame (e.g., a star chart or home note) so the children know immediately the consequences of their actions.

### **Closed Campus**

SNACS is a closed campus. Students are not permitted to leave the premises unattended during regular school hours for any reason. Parents/legal guardians wishing to have students leave the premises during school hours must sign them out of school in the main office.

### **Court/Custody Issues**

SNACS honors all court orders on file in the main office. It is the responsibility of the parent/guardian to make sure that court orders regarding students are provided to the school. SNACS cannot honor requests regarding custody issues without a court order.