

Wednesday, December 14, 2017

CALL TO ORDER – The regular meeting of the Board of Governance was called to order @ 4:04 pm at the St. Mary’s Medical Group Business Office located at 411 West 6th Street Reno, Nevada 89503 by presiding President Whitney.

ROLL CALL – Board Members present included: Melinda Whitney, Karen Sheesley & Jayson Culbert. Administrators present included Dr. Kimberly Regan Victor Schoenfeldt. Members Absent: Jon Wilson. Also present was: Harlene Sheppard (HR) and Bill Saylor (CPA for Kohn & Company)

ACTION TO ADOPT THE AGENDA –

A motion to adopt a flexible agenda was made by Maria Rogers and seconded by Jayson Culbert. The motion carried unanimously.

BOARD OVERSIGHT

Minutes: The Board reviewed to approve, the board meeting minutes for September 19, 2017.

A motion to approve September 19, 2017 minutes was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

FINANCIAL OVERSIGHT -

Annual Audit: The Board was provided with the Annual Audit per NAC 386.380. Mr. Bill Saylor, the Independent Contractor / CPA from Kohn & Company presented the findings for the FY 2016.

A motion to accept the Annual Audit for the FY 2016 was made by Jayson Culbert and seconded by Maria Rogers. The motion carried unanimously.

Current Financials: The Board reviewed the Profit and Loss Budget to Actual from July 1, 2017 through October 31, 2017. Included in this review was the list of transactions from July 1, 2017 through October 31, 2017 to approve for filing

A motion to approve the Current Financials for filing was made by Jayson Culbert and seconded by Maria Rogers. The motion carried unanimously.

Budget Amendments: The Board was to review the recommended amendments to the budget for the 2017-2018 school year.

A motion to approve the 2017-2018 school year Budget Amendments was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

BOARD OVERSIGHT –

Personnel: Administrator Evaluations: The Board of Governance was presented with the annual evaluations of administrators Dr. Kimberly Regan and Victor Schoenfeldt per NRS 391.312(2) for the 2016-2017 school year. The Board reviewed and finalized their evaluations of both administrators and determined a “satisfactory” rating for Dr. Kimberly Regan and Victor Schoenfeldt.

A motion to evaluate administrators Dr. Kimberly Regan and Victor Schoenfeldt as “satisfactory” was made by Maria Rogers and seconded by Karen Sheesley. The motion carried unanimously.

Personnel: Administrator Salaries: The Board reviewed and discussed to increase the salaries of both administrators Dr. Kimberly Regan and Victor Schoenfeldt given the increase in scope and sequence of the work related to the new site and the increase of students. The Board was presented with the 2017-2018 WCSD Administrative Salary Schedule, based on a 214-day calendar. The Board was asked that both administrators, Dr. Kimberly Regan and Victor Schoenfeldt, be placed on the 2017-2018 WCSD Salary Schedule according to the related steps. The board directed administrators that SNACS was considered a Range 45 and administrators will be placed on a SNACS modified step using the WCSD Salary Schedule as a basis for developing amounts for years 12-25 since the WCSD has increments at years 11 and 15 respectively. Therefore a 1% increase in the annual schedule will be calculated to formulate salary amounts based on number of years in service.

A motion to approve the related salary increase of administrators Dr. Kimberly Regan and Victor Schoenfeldt, according to the 2017-2018 WCSD Salary Schedule, was made by Maria Rogers and seconded by Karen Sheesley. The motion carried unanimously.

Personnel: Custodial: The Board reviewed and discussed a salary increase for Elias Cconas, who provides custodial services, given the increase in scope and sequence for the work related to new facilities and the increase of students.

A motion to table the related salary increase of Elias CConas for custodial services was made by Karen Sheesley and seconded by Maria Rogers. The motion carried Unanimously.

CONTRACT OVERSIGHT –

Portables Lease/Purchase: The Board reviewed the option to purchase the three portable classrooms instead of leasing due to the same lease cost and ownership within three years.

A motion to table the purchase of the three portable classrooms was made by Jayson Culbert and seconded by Jon Wilson. The motion carries unanimously.

Additional Land/Space: The Board reviewed the option of purchasing the additional 200’ of street access located at 5600 Fox Avenue for \$8,000 from the University of Nevada Reno.

A motion to table the additional land/space was made by Jayson Culbert and seconded by Karen Sheesley. The motion carried unanimously.

AGENDA DISCUSSED ITEMS

Executive Director's Report: The Board was presented with Facility Updates and the Container Plaza. The Board was provided details regarding the new facility and container plaza including enrollment, site plans for Phases 1, 2, and 3; the construction budget; and other related items. The Board was also presented updates with CSAN and celebrations.

Education Director's Report: The Education Director presented updates to other facility items, the turf for the Fox site, School Report Cards, SBAC testing, and other related educational items.

PUBLIC COMMENT

No additional comments noted.

BOARD REPORTS/REQUESTS

No additional comments noted.

ANNOUNCEMENT OF MEETINGS: The next regularly scheduled meeting is Wednesday, March 14, 2018.

ADJOURNMENT: Jayson Culbert motioned the Board of Governance to adjourn the meeting at 6:07pm. The motion was seconded by Karen Sheesley, which carried unanimously. There being no further business to come before the members.